

RESPERSMAN 1001-010

SATISFACTORY PARTICIPATION IN THE NAVY RESERVE

Responsible Office	COMNAVRESFORCOM (N11)	Phone:	DSN	262-2651
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References	(a) BUPERSINST 1001.39F (b) MILPERSMAN 1910-158
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1. **Definition.** References (a) and (b) establish the requirements for Satisfactory Participation for Navy Reservists and provide policy and procedures for issuing unsatisfactory/unexcused drills.

2. **Policy**

a. All drilling Navy Reservists, including Selected Reserve members (SELRES) and Individual Ready Reserve (IRR) members in a Voluntary Training Unit (VTU), are required to:

(1) Attend 40 of 48 scheduled Inactive Duty Training (IDT) periods including IDT travel away from permanent IDT site. Attendance is based on a progressive 12-month period.

(2) For SELRES, perform a minimum of 12-14 days Annual Training (AT), or equivalent Active Duty Training (ADT) as stipulated by the annual COMNAVRESFORNOTE 1001, within each fiscal year. AT waivers may be granted by the Navy Reserve Activity (NRA) Commanding Officer (CO). Members seeking a waiver must submit a request through the Unit CO via supported command Operational Support Officer and to NRA CO per [RESPERSMAN Article 1571-010](#).

(3) Report for scheduled physical examination(s) and provide medical information and documentation as requested to determine physical qualification for retention in the Navy Reserve.

(4) Maintain an active recall and ensure receipt/response to all official correspondence.

(5) Communicate to NRA CO via Unit CO all of the following: current address and work/home telephone numbers, changes in physical status, dependency changes, current

employment status, and any factor(s) that could jeopardize their mobilization potential.

(6) Members must comply with involuntary recall to Active Duty.

(7) All drilling Navy Reservists are required to have a signed Satisfactory Participation Requirements/Record of Unexcused Absences ([NAVRES 1570/2](#)) in their individual IDT folder.

3. **Procedures**

a. Requirements for excused missed IDT periods:

(1) It is the member's responsibility to contact the Unit CO or the NRA. Request for excused absence must be made prior to the end of the missed scheduled IDT period/IDT weekend.

b. IDT periods are considered unexcused when:

(1) No request for an excuse to miss the IDT period was made prior to the end of the missed scheduled IDT period/IDT weekend.

(2) Insufficient reasons in request for excusal of the missed IDT period(s) as determined by the Unit CO.

c. Declaring an IDT period unsatisfactory does not affect the individual's pay for the IDT period.

d. When the member is present for an IDT period but fails to meet the minimum standards required to maintain the proficiency of the unit and the skill of the individual, or when disciplinary action has been taken under the Uniform Code of Military Justice (UCMJ), the Unit CO or NRA CO, in coordination with the Unit CO, may declare the IDT period "unsatisfactory" for administrative purposes only.

(1) Only scheduled IDT periods can be declared unsatisfactory.

(2) A member cannot be assessed an unsatisfactory IDT period for failure of another member to meet proficiency or skill requirements.

(3) Before assessing an unsatisfactory IDT period, the member must be given guidance as to the proficiency or skill requirement at issue, and must be given drill time to accomplish the requirement.

(4) Document the unsatisfactory IDT period per [RESPERSMAN 1570-010](#).

e. Nine unexcused or unsatisfactory IDT periods in any 12-month period or failure to comply with any of the requirements outlined in paragraph 2 of this Article are considered Unsatisfactory Participation. Each unexcused or unsatisfactory IDT period shall be documented in the individual IDT folder on the Satisfactory Participation Requirements/Record of Unexcused Absences ([NAVRES 1570/2](#)). Unexcused periods cannot be made up.

f. Failure to maintain Satisfactory Participation may result in Unit CO recommending the following actions by the NRA:

(1) Transfer member to the APU, assign appropriate MAS code per [RESPERSMAN 3060-010](#) and process for administrative separation per reference (a) for enlisted members or transfer to the Active Status Pool (ASP)/IRR for officers. Transfer of APPLY selected officers must be coordinated with COMNAVRESFORCOM (N12); or

(2) For enlisted members, determine if the member has potential for future mobilization. If so, place member on six months probation per reference (a) and assign appropriate MAS code. A [NAVPERS 1070/613](#) detailing the member's probationary status must be entered into NSIPS by the NRA per reference (a).

g. A member's failure to receive or to respond to Official Mail and failure to keep the Unit CO or the NRA advised of the current home address will not prevent the actions described above.